



Bilingual Advisory Committee Meeting (BAC)

Parents,
you are invited to take part in our
Officer Election and Welcome Meeting!

JOIN US!
Tuesday, September 28, 2021
at 3:00 p.m. in the
school auditorium





Bilingual Advisory Committee Meeting (BAC)

Officer Election Roles & Responsibilities

President: assist to develop agenda, discuss BAC funds, report at LSC meetings, represent BAC/school at network/citywide sessions, and initiate, maintain and foster communication among BAC members.

Vice-President: assume responsibilities for the president when absent or unavailable and must sign for the allocation of BAC funds.

Secretary: assist EL Program Teacher in maintaining the BAC file, communicate with BAC members, and ensure notification and posting of meetings. Prepares minutes of meetings and must sign for the allocation of BAC funds.

Representative: assume responsibility of the secretary when absent or unavailable and be available to provide assistance required by secretary/committee.

Alternate Representative: assume responsibility of the representative when absent or unavailable and be available to provide assistance required by secretary/committee.

